



Exeter City Football Club

Player / Staff Appearance Request Form

Exeter City Football Club would be grateful if you could return this form, a minimum of 21 days prior to your event. Whilst every effort will be made to meet your request, due to fixtures and other club commitments, it is not always possible to meet your requirements.

Your Details

Organisation:

Contact Name: Tel N^o:

Address for correspondence:

.....

Event details

Date of Event: *(please aim to give 21 days notice)*

Time Requested: From to Dress Code?:

Venue:

.....

What is expected of the Player/Staff? *(e.g. presentation, talk, etc)*

.....

Press involvement?: Yes / No If yes, give details:

(Please forward a copy of any press reports & photos to to the Training round)

Other useful information *(e.g. charity, event history)* :

.....

Who do you want to appear ? *(a rota system is operated at the club, the club cannot guarantee a preferred name)*

.....

Signed **Date**

Position at organisation

Please return the completed form to:

Mike Radford, Cat & Fiddle Training Ground, Clyst St Mary, Exeter, EX5 1DP

Or email to mike.radford@exetercityfc.co.uk or Fax to: **01395 233538**

****** Please return this form at least 21 days prior to event ******

For Office use.

Date received :

Player / Staff attending :

Acknowledgement sent by: Date

Request: Accepted / Refused
