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| **Academy Match Analyst Internship** | |
| **Department:** | Academy Operations & Sport Science and Medicine |
| **Location:** | Cliff Hill Training Ground, Sidmouth Road, Clyst St. Mary, Exeter, EX5 1DP |
| **Reporting To** | Academy Operations & Performance Manager & Academy Head of Sport Science and Medicine |
| **Responsible For** | Delivering and assisting with the match analysis programme delivered to the U9-U23s. |
| **Core Team Relationships** | Academy Manager, Head of Sports Science & Medicine, Academy Physiotherapists, Lead Sport Scientist, Lead Phase Coaches (PDP, YDP, FDP), Academy Doctor, First Team Physiotherapist, Club Doctor |
| **Main Purpose** | To support the delivery of the match analysis department through organising and filming fixtures/training when required. Additionally you will ensure all footage is analysed appropriately and feedback provided to the relevant staff. |
| **Role Summary** | The role requires:  SAFEGUARDING  The core duties and responsibilities of this role are:   * Film/organise filming of all home U9-U18 fixtures. * Create video files and or DVD’s as well as storing all footage on an external hard drive. Fixtures are to be uploaded to the academy YouTube channel. * Manage academy and player/parent google drive. * Maintain filming equipment. * Manage volunteers to film and produce a stat sheet on home games and involve them in other tasks they have declared an interest in. * Update and maintain U9-U14’s stats in a ‘Cumulative stats’ sheet. * Provide a ‘Player Friendly’ version of all stat sheets for parents and players to view. * Update ‘Summary of Analysis’ sheet to track and monitor stats and filming. * Produce video highlights of all home games as requested by coaches for them to use during classroom sessions. * Organise receiving of away game footage when possible. * Manage U16’s individual analysis. * Code all U18’s fixtures to provide stats and video clips. * Update stat and video databases * Ensure all individual players are up to date on individual stats. * Produce any films as requested by staff * Produce any guides/documents as requested * Produce any coach development support as requested. * Comply with all company policies and procedures and maintain the highest standards and confidentiality at all times. * Ensure compliance with all upto date health and safety regulations and procedures maintaining safe working practices and conditions. * Leading by example to deliver excellence across all areas of the company. * Be an integral part of the operations team. * Promote and implement good practice and positive engagement with colleagues which a culture that builds a satisfied and motivated workforce that results in minimal attrition. |
| **Measures of Success**   * Create Video footage and store on hard drive as well as uploading all footage to YouTube for all recorded games. * Produce match preparation presentations on a weekly basis for all U18 fixtures. * Manage the player/parent google drives ensuring all players have access and available footage for individual clips. * All stats for all players where available with be made accessible to coaches and players. * Manage the volunteers to film and produce stats on home games as well as providing them with opportunities to assist in areas of interest. * Prompt availability of any content that may help aid with reviews of signed players and trialists. * Update and maintain accurate ‘Cumulative Stats’ for U9-U18’s. * Produce video highlights of fixtures for coaches to use in classroom sessions. * Maintain PMA entries relevant to match analysis. * Organise the transfer of away fixture footage in a timely fashion to be able to review the footage in line with match preparation and individual analysis sessions. * Attend internship CPD during the course of the season as delivered by the Head of Academy Sport Science and Medicine. * Assist with the transition of new placement students by providing training and reflections on the current practice. * Code all U18 fixtures and provide video stats. | |
| **Key Performance Indicators (KPIs)**  In addition to the above measures of success there will be some specific KPI’s set for you on an annual basis which will be discussed with you and agreed on commencement of work and then reviewed regularly and annually during your appraisal. | |
| **Qualifications/Experience/Knowledge required** | The role requires:   * Studying a Degree in Sport Science or related subject * Current FA CRB check * Current FA Safeguarding Children * Desire to work hard and go the extra mile to get the job done * Positive attitude * Excellent communication skills * Flexible approach * An ability to plan and deliver feedback * Willingness to take responsibility and follow tasks to a successful completion * Ability to work on own initiative and take control * Problem solving * Willingness to take instruction and follow guidance * Desire to see the ECFC Academy develop and progress * Realistic expectations based on fiscal restraints * Ability to build, grow, expand and enhance our Academy Sport Science department * Desire to learn how to lead volunteers.   Please refer to the person specification for full details. |