



HOST FAMILY APPLICATION FORM

STRICTLY PRIVATE & CONFIDENTIAL

Exeter City Football Club seeks to ensure the safeguarding, well-being and safety of all children, young people and adults at risk who engage in its activities.

Thank you for your interest in becoming a Host Family for Exeter City AFC Ltd. Please read carefully before completing the below application in full. If further space is required please attach additional sheets and include a copy of your CV. Return completed form to: **HR Department, Exeter City Football Club, St James Park, Stadium Way, Exeter, Devon, EX4 6PX** or hr@ecfc.co.uk

Part 1 – Primary Applicant

Title:	
Forename:	
Surname:	
Maiden Name/Previous Surname:	
Home Address & Postcode:	
Home Telephone No:	
Mobile No:	
Email Address:	
Current/most recent occupation:	

Part 2 – Secondary Applicant (i.e. partner if applicable)

Title:	
Forename:	
Surname:	
Maiden Name/Previous Surname:	
Home Address & Postcode:	
Home Telephone No:	
Mobile No:	
Email Address:	
Current/most recent occupation:	



Part 3 - Household Details

How many people reside at your address and what are their ages?

Name	Relationship	Date of Birth

Does anyone else stay at your house frequently?	Yes/No If answered yes to the above please provide their details below.
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Name	Relationship	Date of Birth

What type of property do you live in?	
How many bedrooms does the property have?	
How many toilets/bathrooms does your property have?	
Do you live in an area that has good public transport links?	
Describe what is important in your family. What are your family values?	
Do you have any pets?	
Do you have internet?	
Does anyone in your household smoke?	



Part 4 – Relevant Experience, Skills, Knowledge & Supporting Information

Have you had any previous experience of hosting young people?	
Have you had any safeguarding training?	
Please provide any additional information to support your application as to why you are suited as a Host Family?	

Part 5 – Referees

Please supply the names and contact information of two people who we can approach for a reference. One should be your current or most recent employer and neither should be a relative. Please note we would only approach your referees if you accepted a job offer with Exeter City AFC Limited.

	Referee 1	Referee 2
Referee Name:		
Occupation:		
Company Name:		
Address:		
Post Code:		
Email Address:		
Telephone Number:		
Time known:		

Part 6 – Criminal Record

CRIMINAL RECORD CHECKS

All those aged 18+ living in your household or staying frequently, are required to apply for an Enhanced Disclosure Certificate. Once you have read the guidance notes on the Self Declaration Form please ensure you and all those aged 18+ living in your household or staying frequently complete and sign a Self Declaration Form.



Part 7 – Additional Information

Are you eligible to work in the UK? (Please note if you are invited to an interview you must show specific entitlement to work in the UK - Passport or Birth Certificate)	Yes	No
Do you have a full current driving licence?	Yes	No
Groups:		
Expiry date:		
Have worked at ECFC previously?	Yes	No
If you have answered yes to the above question please supply details:		
Please supply the dates of any holiday you already have booked in the next 12 months:		

Equality Monitoring Form

In order to operate a policy of equality we ask you to complete the anonymous enclosed form so we can monitor the effectiveness of our policy.

Assessment

As part of the Assessment Process, the Company will need to undertake a comprehensive assessment of your suitability to become a Host Family. This will include a property inspection. All the members of your family and anyone residing at your address will need to be included in the assessment. Host Families who will be hosting Young Players under 16 years of ages for more than 28 days, will be required to liaise fully, as required, with the Local Authority Private Fostering Officer.

Data Protection Act and the General Data Protection Regulation

All of the information collected in this form is necessary and relevant to the performance of the job applied for. We will use the information provided by you on this form, by the referees you have noted, The Company will treat all personal information with the utmost confidentiality and in line with current data protection legislation.

Should you be successful in your application, the information provided, and further information which will be gathered at the relevant time, will be subsequently used for the administration of your engagement with the Company and in relation to any legal challenge which may be made regarding our recruitment practices.

For more information on how we use the information you have provided, please see our privacy notice for job applicants which is available on our website. Exeter City AFC Ltd (“We “or “us”) are committed to protecting and respecting your personal data and privacy. This privacy policy relates to our use of any personal data we collect from you. Whenever you provide such information, we are legally obliged to use your information in line with all applicable laws concerning the protection of personal data; including the Data Protection Act 2018 (DPA) and the General Data Protection Regulation (GDPR) together and with other subsequent laws “Data Protection Laws”.

By signing below you consent to the Company using the information provided for the purpose of recruitment and in line with the General Data Protection Regulation (GDPR) together and with other subsequent laws “Data Protection Laws”. You confirm that you understand that if successful the information will be used to form the basis of my personnel record for the time that you are engaged with the Company. You also understand that should you be unsuccessful this information shall be kept for six months or potentially longer with your consent. Further details can be found on our website on our Privacy Statement.



Equal Opportunities

We are an equal opportunities employer. Please tell us if there are any 'reasonable adjustments' we can make to assist you in your application or with our recruitment process.

Declaration

I declare that to the best of my knowledge the information given on this form is correct. I have read and understood the above note regarding data protection and give my consent to the information I have provided to be collected and processed (any forms that are not completed in full or are submitted without a signature will not be accepted).

Signature: _____

Date: _____

Thank you for your application